

**MINUTES OF THE MEETING OF THE COUNCIL OF THE CITY OF WATERVLIET
THURSDAY, FEBRUARY 19, 2015 AT 7:00 P.M.**

The meeting was called to order by Mayor Michael P. Manning at 7:00 P.M.

Roll call showed that Mayor Michael P. Manning and Councilwoman Ellen R. Fogarty and Councilman Nicholas Foglia were present.

Also present from City Administration were: Mark Gleason General Manager, Yorden Huban Corporation Council, Jeremy Smith, City Clerk & Clerk to the Council, Acting Fire Chief Rob Conlen and Robert Fahr, Finance Director.

A motion was made and seconded to dispense with the reading of the minutes and accept the City Council minutes as written for February 5, 2015.

REPORT OF OFFICERS AND COMMITTEES

GENERAL MANAGER REPORT

ITEM #1 – General Manager Mark Gleason stated that the City had called it's second snow emergency on February 11, 2015 after 10 inches of snow.

Mr. Gleason showed a video of the snow removal process for widening the streets which has been done throughout the City to ensure that emergency vehicles can make it down some of the more narrow streets in the City.

ITEM #2 – General Manager Mark Gleason stated that on Wednesday December 11, 2015 a targeted virus was sent to a City Employee through an email. Upon opening the attachment the virus was placed on the Employees computer and sent to all of the Employees Contacts.

Mr. Gleason stated that this was an old virus that requires a person to open the attachment which acts as a "open door" allowing the virus in. Capital IT, The City's IT Contractor immediately began to work on the virus and isolated the computer from the network.

At this time the City is not allowing attachments to be sent or received directly from the City email as a precaution for the Employees as well as those contacts that the employees have in their email accounts. This process should go on for about another week.

Councilman Foglia stated that he felt there was a bigger problem due to the amount of "Junk Mail" that is received on a daily basis and that the City should look into some other IT options.

OLD BUSINESS

NONE

NEW BUSINESS

RESOLUTION NO. 9143 - The Council of the City of Watervliet hereby authorizes Mayor Michael P. Manning to file an application under the 2014 Community Development Block Grant Program Authorizing the Mayor to accept and receive a grant for Community Development purposes in February 2015. Prior to voting City Clerk, Jeremy Smith stated that this was the final piece to the CDBG grant process.

Mayor Manning reminded everyone that last week there was a presentation and public hearing for the CDBG Grant funding process.

Upon a motion from Councilwoman Fogarty, seconded by Councilman Foglia, this Resolution was unanimously approved and adopted.

RESOLUTION NO. 9144 – The Council of the City of Watervliet hereby authorizes Mayor Michael P. Manning to execute an agreement with the Watervliet School District for refuse pickup for a period of two (2) year commencing on January 1, 2015 and expiring on December 31, 2016. Prior to voting General Manager, Mark Gleason stated that the City had been picking up the refuse from the School District since September and both parties have now agreed to a two-year contract.

Councilman Foglia asked how the recycling and organic waste programs were working out with the school.

Mr. Gleason stated that the Elementary school does a great job with recycling and the High School can do better.

Upon a motion from Councilman Foglia, Seconded by Councilwoman Fogarty, this Resolution was unanimously approved and adopted.

APPROPRIATIONS AND ACCOUNTING

RESOLUTION NO. 9145 – The Council of the City of Watervliet hereby authorizes the transfer of funds from certain under spent accounts to other over spent accounts in the annual estimate which have become necessary due to unforeseen circumstances. Prior to the voting Director of Finance, Bob Fahr stated that these were the Annual year end budget transfers that are budget neutral but over \$2,000.00. Mr. Fahr stated that there were transfers in both the General Fund and the Water Fund but none in the Sewer Fund.

Mr. Fahr went on to state that the Final numbers will not be fully completed until the beginning of March, but that the Fund Balance in the General fund will be just below \$900,000.00 and that one major contributing factor for the decrease was in the Grant department due to changes in the reimbursement time frames.

ITEM #1 - Mayor Manning introduced a document and stated that the engineering firm of Booz, Allen & Hamilton approached the City in regards to filing an application with NYSERDA for a “Micro-Grid” which would lower the cost and improve reliability in Communities. The Engineering firm feels that the City of Watervliet is a perfect candidate due to the many sources of renewable energy and the dense population of the City.

Corporation Counsel Yorden Huban stated that he felt the Memorandum of Agreement needed some significant changes prior to the document being ready for Council approval.

The Counsel asked Mr. Huban to work with the Engineering firm to prepare a better document and if it was ready to be voted on prior to the next scheduled Council Meeting, that the Council could call for an emergency meeting to agree to sign the document so that the application could be entered on time.

PUBLIC COMMENT PERIOD

NONE

General Manager, Mark Gleason stated that at this time he asked that the Council enter in to executive session to discuss a personnel matter.

Councilman Foglia made a motion to adjourn into Executive Session to discuss a personnel matter. The motion was seconded and the meeting was adjourned to Executive Session at 7:27pm.

Next Meeting March 5, 2015 7:00pm

Respectfully Submitted,

Jeremy A. Smith

City Clerk and Clerk to the Council

**MINUTES OF THE MEETING OF THE EXECUTIVE SESSION
OF THE COUNCIL OF THE CITY OF WATERVLIET
THURSDAY, FEBRUARY 19, 2015**

The meeting of the Executive Session was called to Order by Mayor Michael P. Manning at 7:30 P.M.

Roll call showed that Mayor Michael P. Manning, Councilwoman Ellen R. Fogarty and Councilman Nicholas W. Foglia was present.

Also present from City Administration were: Mark Gleason, General Manager, Robert A. Fahr, Director of Finance Yorden Huban, Corporation Counsel and Jeremy Smith, City Clerk & Clerk to the Council.

The Council and administration discussed a personnel matter. There was no legislation voted on or discussed during the executive session.

A motion was made to adjourn the executive session at 7:45pm.

Respectfully Submitted,

Jeremy A. Smith

City Clerk and Clerk to the Council