

**MINUTES OF THE MEETING OF THE COUNCIL OF THE CITY OF WATERVLIET
THURSDAY, FEBRUARY 2, 2017 AT 7:00 P.M.**

The meeting was called to order by Mayor Manning at 7:00 P.M.

Roll call showed that Mayor Manning, Councilman Foglia and Councilman Patricelli were present.

Also present from City Administration were: Corporation Counsel Yorden Huban, Acting General Manager/Clerk to the Council Jeremy Smith, Director of Finance Michael McNeff, Fire Chief Conlen and Police Chief Spain.

A motion was made and seconded to dispense with the reading of the minutes and accept the City Council minutes as written for January 19, 2017.

REPORT OF OFFICERS AND COMMITTEES

GENERAL MANAGER REPORT

ITEM #1 – Acting General manager Jeremy Smith stated that currently both garbage trucks are at the end of their expected life spans and showing it. Sanitation Department Working Supervisor Chris Daus is having specifications put together for the purchase of a new garbage truck. Mr. Smith recommended to the Council that they consider purchasing one (1) new garbage truck and because this is not a budgeted expense that the funds would be bonded.

ITEM #2 – Acting General manager Jeremy smith proposed to the Council that the City post for the position of Deputy Director of Finance. This position was vacated in June 2016. Currently former deputy Director Pam Dinuzzo has been in to help the Director but Pam can no longer be of assistance. This position is in the budget and Mr. Smith stated that he feels it is an immediate need to be filled. Mr. Smith further stated that filling of this position would not be affected by the permanent appointment of a GM.

ITEM #3 – Acting General Manager Jeremy Smith stated that this period of the Council meeting is the report of officers and committees. Mr. Smith suggested that any committee that has formed or is looking to form in the future put together a mission and goals and also to appoint a person or persons as either secretary or communication specialist to use this period to report to the Council what the committee has been working on and any recommendation for the Council. This is one of the reasons for this portion of the meeting. Mr. Smith further suggested that the committees submit the information to the City Clerk for review by the Council and then the Council can formally recognize the committees by resolution.

OLD BUSINESS

NONE

NEW BUSINESS

RESOLUTION NO. 9320 – The Council of the City of Watervliet hereby approves Task 10 and Task 20 with Gomez & Sullivan Engineers, D.P.C. for the Federal Regulator Commission (FERC) relicensing of the Normanskill Hydroelectric Project. Upon a motion by Councilman Foglia, seconded by Councilman Patricelli, this resolution was unanimously approved and adopted.

RESOLUTION NO. 9321 – The Council of the City of Watervliet hereby approves the application of the City of Watervliet for a tree inventory grant under the Urban and Community Forestry Grant Program pursuant to New York State Department of Environmental Conservation guidelines. Upon a motion by Councilman Patricelli, seconded by Councilman Foglia, this resolution was unanimously approved and adopted.

RESOLUTION NO. 9322 – The Council of the City of Watervliet hereby adopts the City of Watervliet Procurement Policy for the year 2017 pursuant to General Municipal Law Section 104. Prior to the voting Councilman Patricelli asked that it be taken into consideration to make future changes to include an RFP process for professional services that are not specifically required to bid for contracts. Upon a motion by Councilman Foglia, seconded by Councilman Patricelli, this Resolution was unanimously approved and adopted.

RESOLUTION NO. 9323 – The Council of the City of Watervliet hereby approves an agreement between the City of Watervliet and Gramercy Communications, LLC, 225 River Street, Troy, New York 12180 for a period of one (1) year commencing on February 2, 2017 and ending on December 31, 2017. Prior to voting Councilman Patricelli expressed concerns over using a PR firm for the City. Councilman Patricelli stated that he felt the work done by the firm could be done in house and that the appropriated money could be used elsewhere. Mayor Manning stated that the firm is used by himself and other departments due to the fact that the Mayor does not have numerous staff to complete tasks performed by the firm. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this resolution was adopted by a 2-1 vote. Councilman Patricelli voted nay.

RESOLUTION NO. 9324 – The Council of the City of Watervliet hereby confirms the appointment of Jeremy A. Smith as Acting General Manager for the City of Watervliet. Prior to voting it was discussed that this Resolution and the following four subsequent Resolutions be tabled. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this Resolution was unanimously tabled.

RESOLUTION NO. 9325 – The Council of the City of Watervliet hereby confirms the appointment of Scott O'Reilly as Acting City Clerk for the City of Watervliet. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this Resolution was unanimously tabled.

RESOLUTION NO. 9326 – The Council of the City of Watervliet hereby confirms the appointment of Casey Mills as Temp/Seasonal Sanitation Worker for the City of Watervliet. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this Resolution was unanimously tabled.

RESOLUTION NO. 9327 – The Council of the City of Watervliet hereby confirms the appointment of David Lynch as Temporary Part Time Clerk for the City of Watervliet. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this Resolution was unanimously tabled.

RESOLUTION NO. 9328 – The Council of the City of Watervliet hereby confirms the appointment of Michelle J. Fernandez as Temporary Part Time Grant Administrator for the City of Watervliet. Upon a motion by Councilman Foglia, Seconded by Councilman Patricelli, this Resolution was unanimously tabled.

APPROPRIATIONS AND ACCOUNTING

RESOLUTION NO 9329 – The Council of the City of Watervliet hereby authorizes the transfer of \$51,375.86 from the Fire Payroll Account (A3410.1001) to the Fire Special Wages Account (A3410.1005) for the 207A wages paid for the months of July thru December 2016. Upon a motion by Councilman Patricelli, seconded by Councilman Foglia, this Resolution was unanimously is approved and adopted.

RESOLUTION NO. 9330 – The Council of the City of Watervliet hereby authorizes the transfer of \$54,791.97 from the Police Payroll Account (A3120.1001) to the Police Special Wages Account (A3120.1005) for the 207C wages paid for the months of July thru December 2016. Upon a motion by Councilman Foglia, seconded by Councilman Patricelli, this Resolution was unanimously approved and adopted.

Councilman Patricelli announced that there is a Parks Committee Meeting on February 13th and invited all to attend.

Police Chief Spain stated that the first meeting of the Heroin Committee was held last week and that 10 people attended. Chief Spain stated that there is a Facebook page for the committee to help those follow along and help spread awareness.

PUBLIC COMMENT PERIOD

Paul Huban – 1500 12th Avenue – Mr. Huban stated that we are currently 2 days shy of the 180 timeframe for the purchaser of 20th Street to begin building. Mr. Huban asked that the Council consider making the sale null and void if the criteria are not met.

Mayor Manning stated that he would follow up on these questions at the next meeting.

Nancy Forgett – 1230 5th Avenue – Ms. Forgett thanked Paul Connell for coming to inspect the valve in front of her home.

Ms. Forgett asked if there was a way to have more time to ask questions at the meeting because she has a lot of questions.

Ms. Forgett asked what was being done about the corner store that she had mentioned previously.

Police Chief Spain stated that a public safety inspection of the property was done and that there were no public safety issues that would cause further action against the property owner.

Andrew Williams – 1202 6th Avenue – Mr. Williams asked that wifi not be added to the parks. Mr. Williams stated that a park should be a place for kids to run and play and not to be staring at their phones and using electronics.

Jeff Foster – 1201 8th Avenue – Mr. Foster stated that he read in a Rome newspaper that Watervliet's delta Dam project was dead. Mr. Foster further stated that he thought the project was a good idea but to let it go this long and not follow through with it was a big hit to the City and poor management on the City's behalf.

Acting general Manager Jeremy Smith stated that he was not given any official word directly from FERC but that the Engineer of Record had contacted the City and stated that the application for license had been terminated without prejudice.

Mayor Manning stated that Acting General Manager Jeremy Smith had been in contact with FERC and was given the impression that an extension was possible but then received this news.

Mr. Foster stated that he had donated the money for the Christmas Light contest but had been unable to get in contact with the winner. Mr. Foster gave Acting General manager Jeremy Smith a check and asked that it be given to the winner.

Don Whitehead 1921 8th Avenue – Mr. Whitehead asked what the policy is for hanging signs on a telephone pole in the City and how they are taken down. Acting general Manager Jeremy Smith stated that signs are not allowed on poles on main thoroughfares and should be removed.

Mayor Manning stated that telephone poles are property of National Grid and they may need to be contacted before anything placed on them can be removed.

Mayor Manning stated that he would entertain a motion to enter into executive session to talk about pending workforce matters.

A motion was made and seconded to adjourn into executive session at 8:01pm.

The Council reconvened at 9:35pm. With there being no further business a motion was made and seconded to adjourn the meeting. The meeting was adjourned at 9:38pm.

Next Meeting: February 16, 2017 7:00pm

Respectfully Submitted,

Jeremy A. Smith

Clerk to the Council

**MINUTES OF THE MEETING OF THE EXECUTIVE SESSION
OF THE COUNCIL OF THE CITY OF WATERVLIET
THURSDAY, FEBRUARY 2, 2017**

The meeting of the Executive Session was called to Order by Mayor Michael P. Manning at 8:08 P.M.

Roll call showed that Mayor Michael P. Manning, Councilwoman Councilman Nicholas W. Foglia and Councilman Patricelli were present.

Also present from City Administration were: Jeremy Smith, Acting General Manager & Clerk to the Council, Michael McNeff, Director of Finance and Yorden Huban, Corporation Counsel.

The Council and administration discussed a personnel matter. There was no legislation voted on or discussed during the executive session.

A motion was made to adjourn the executive session at 9:33pm.

Respectfully Submitted,

Jeremy A. Smith

City Clerk and Clerk to the Council