

**BUILDING PERMIT APPLICATION  
CITY OF WATERVLIIET**

2 15th Street Watervliet, New York 12189  
(518) 270-3800 Ext. 107 FAX (518) 270-3832

LOCATION OF CONSTRUCTION: \_\_\_\_\_

OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNERS ADDRESS: \_\_\_\_\_

OWNERS E-MAIL: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

CONTRACTOR E-MAIL: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

VALUE OF CONSTRUCTION (Copy of Contract required): \_\_\_\_\_

SETBACKS: \_\_\_\_\_ FRONT: \_\_\_\_\_ REAR: \_\_\_\_\_ SIDES: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

**INSURANCES**

**LIABILITY INS.  
SELF INSURED  
DBL  
WORKER'S COMP-INSURED  
EXEMPT**

**REQUIRED INSPECTIONS**

**FRAMING: ELECTRICAL:  
SETBACK: DEMOLITION:  
FOOTINGS: POOL:  
FOUNDATION: INSULATION:  
PLUMBING: FINAL:  
OTHER: \_\_\_\_\_**

**DESCRIPTION: \_\_\_\_\_**

\_\_\_\_\_  
\_\_\_\_\_

**INSPECTOR APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_**

**SBL#: \_\_\_\_\_ FEE AMOUNT: \_\_\_\_\_ ZONING APPROVAL: Y N**

# PLEASE NOTE THE FOLLOWING:

**ALL** PAPERWORK MUST BE SUBMITTED AT THE SAME TIME.  
NO APPLICATION WILL BE ACCEPTED UNLESS IT IS COMPLETE.

- 3 types of insurances are needed: NYS Worker's Compensation (C-105)  
General Liability Insurance (Acord form)  
Disability Insurance (DB-120)

If you are *exempt* from NYS Worker's Compensation and NYS Disability Insurance you **must** obtain a CE-200 from NYS Compensation Board.

## **ALL NAMING THE CITY OF WATERVLIIET AS CERTIFICATE HOLDER**

- Plot plans
- Contracts (signed by both parties)
- Specs where applicable
- Homeowners doing their own work have separate instructions, please inquire
- Architect/Engineer report (where required)

The following is a list of the **Third Party Electrical Inspection Agencies** approved by the City of Watervliet Building Department:

<b><i>Middle Department Inspection Agency</i></b>	273-0861
<b><i>Commonwealth Electrical Inspection Service</i></b>	238-2229
<b><i>The Inspector, LLC</i></b>	487-0535
<b><i>Northeast Electrical Inspections, LLC</i></b>	852-0826

One of the above agencies must be contacted if you are:

1. Ordered to have an electrical survey performed by a third party inspection agency.
2. Having any electrical work done in conjunction with a building permit issued by the City of Watervliet Building Department.