

**MINUTES FROM THE CITY OF WATERVLIET PLANNING BOARD MEETING HELD ON WEDNESDAY, AUGUST 22, 2018 AT 7:00 P.M. IN THE WATERVLIET SENIOR CITIZEN CENTER, WATERVLIET, NEW YORK**

MEMBERS PRESENT:	Donnelly Whitehead	ALSO PRESENT:	Chris Chartrand
	Jim Hayes		Yorden Huban
	Mike Duffey		Paul Laboissiere

Mr. Whitehead called the meeting to order at 7:00 p.m. and asked the recording secretary to take attendance and to read the agenda.

**APPLICATION OF HERSHBERG & HERSHBERG ON BEHALF OF STEVE URBAN, OWNER OF PROPERTY LOCATED AT 817 4<sup>TH</sup> AVENUE, WATERVLIET, NEW YORK, SEEKING TO SUBDIVIDE SAID PROPERTY INTO TWO LOTS**

Nick Daniels of Hershberg & Hershberg was present as a consultant for Steve Urban for this application. He explained his client is looking to subdivide property located at 817 4<sup>th</sup> Avenue, Watervliet, New York into two 4,000 sf lots. He will sell the new lot and the two family on will remain. This application meets all setbacks.

Chairman Whitehead went over SEQR and it was decided this was an unlisted action with no significant adverse impact to the environment. A motion was made by Mr. Duffey and seconded by Mr. Sylvester.

	YES	NO
Dave Sylvester	Second	
Don Whitehead	X	
Jim Hayes	X	
Steve Hoffman	X	
Mike Duffey	Motion	

A motion was made by Mr. Hoffman and seconded by Mr. Duffey to refer the application to the Albany County Planning Board pursuant to §239-n of the New York State General Municipal Law.

	YES	NO
Dave Sylvester	X	
Don Whitehead	X	
Jim Hayes	X	
Steve Hoffman	Motion	
Mike Duffey	Second	

A motion was made by Mr. Duffey and seconded by Mr. Hayes to grant preliminary and final subdivision approval conditioned on referring the application and supporting documentation to the Albany County Planning Board and receipt of an Albany County Planning Board Notification and Recommendation to defer to local consideration; and once received, the Chairman is authorized to sign the final plat, but if there is a different recommendation, the applicant will be notified to address the comments.

	Yes	No
Don Whitehead	X	
Dave Sylvester	X	
Jim Hayes	Second	
Steve Hoffman	X	
Mike Duffey	Motion	

Meeting adjourned at 7:20 p.m.