

MONTHLY MEETING OF THE
WATERVLIET CIVIL SERVICE COMMISSION

December 28, 2021

Present: Robert Passonno, Chairperson
Mark Harbour, Commissioner
Arthur Fruscio, Secretary to the Commission
Carol Ratigan, Visitor

Absent: Paul Healey, Commissioner

MONTHLY MINUTES – Council Chambers

Meeting called to order at 9:05 a.m.

REVIEW OF PROVISIONAL APPOINTMENTS – Examinations to be requested within 30 days of appointments*

Elizabeth Bolt – Clerk – School District

REVIEW OF NON-COMPETITIVE EMPLOYMENT APPLICATIONS*

Cory Viscosi – Hall Monitor – School District

REVIEW OF RESOLUTION OF DUTIES – SECRETARY TO COMMISSION

Upon review of the Resolution of Duties for the Secretary to the Commission, Robert Passonno made a motion of the Resolution of Duties as published and to appoint Carol Ratigan as Secretary to the Commission effective January 1, 2022. Mark Harbour seconded the motion. Resolution was unanimously approved and signed by all Commissioners.

RESIGNATION OF COMMISSIONER PAUL HEALEY

Commissioners Passonno and Harbour and Secretary Fruscio thanked Commissioner Healey for his service and commitment to the commission and community and wished him warm regards in his future.

Mike Duffy will be appointed effective January 1, 2022 to fill the vacancy of Commissioner Healey.

RESIGNATION OF SECRETARY ARTHUR FRUSCIO

Commissioners Passonno and Harbour and thanked Secretary Fruscio for his service and commitment to the commission and community and wished him warm regards in his future.

NEW BUSINESS

Discussion took place regarding future meeting dates and times. Commissioners agreed to table discussion until next month's meeting when Michael Duffy is appointed as Commissioner.

Next monthly meeting scheduled for Tuesday, 1/25/22, 9:00 a, pending quorum call by Carol Ratigan.

Motion to adjourn made by Robert Passonno. Seconded by Mark Harbour. Motion passed unanimously.

Meeting adjourned 9:45 a.m.

*Per Commission authorization, previously approved by the Secretary to the Commission.