



WATERVLIET CIVIL SERVICE COMMISSION

City Hall - 2 Fifteenth Street – Watervliet, NY 12189

518-270-3800 Ext. 114

www.watervliet.com

PERFORMANCE TEST POLICY

The Watervliet Civil Service Commission has adopted an alternate method for assessing typing skills. Candidates selected from the eligible list resulting from this written examination will be required to satisfactorily demonstrate proficiency in typing as a condition of their probationary term. Any employees who cannot demonstrate proficiency during the probationary term may be terminated from that position. Such employee may then request reinstatement to the eligible list in writing by contacting Watervliet Civil Service Commission.