



JOB OPENINGS – CITY OF WATERVLIET

Vacancy Number:	2025-07
Position:	Solid Waste Enforcement Officer
Location:	City of Watervliet
Basic Function:	This is routine work which involves making inspection to private properties to ensure compliance with the provisions of the City of Watervliet Trash and Recycling laws, polices and ordinances regarding disposal of solid waste and litter. This class differs from that of Code Inspector since employees in the latter title are involved with the construction, rehabilitation, and repair of buildings and, consequently, must have a background in building construction. Inspections performed by the Solid Waste Enforcement Officer are focused on whether the disposal of solid waste and litter is in accordance with applicable statutes. The work requires frequent contact with the public. Incumbents of the position will be responsible for issuing violation notices and may be called to testify in court. Supervision may be exercised over the work of subordinate employees. Assignments are received from the General Managers office with some leeway allowed for the exercise of independent judgement in the field. Direct supervision is received from the General Manger.
Qualifications:	<p>(a) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an associate's degree and two (2) years of experience in an investigative or enforcement role involving public contact; or</p> <p>(b) Graduation from high school or possession of a high school equivalent diploma and four (4) years of experience in an investigative or enforcement role involving public contact</p> <p>(c) Possess and maintain a valid New York State driver's license appropriate to the vehicles operated or otherwise demonstrate their ability to meet the transportation needs of the job.</p>
Responsibilities:	<p>Inspects private property solid waste collectors to ensure compliance with City of Watervliet Trash and Recycling laws, polices and ordinances.</p> <p>Assures compliance with City of Watervliet Trash and Recycling laws, polices and ordinances at private waste disposal sites.</p> <p>Provides information to owners of private residences and businesses of the city's various litter laws and solid waste collection procedures.</p> <p>Obtains information, collects evidence and issues violation notices for prosecution of solid waste and litter ordinance offenders.</p> <p>Operates heavy or light motor equipment in connection with the removal of solid waste and litter.</p> <p>May be called to testify in court regarding litter violations.</p> <p>Prepares and maintains reports of inspections for the General Manager.</p> <p>Performs related work as required.</p>
Starting Date:	As soon as practicable.
Application Deadline:	Until the position is filled.
Starting Salary:	\$22 per hour.
Apply To:	Submit completed application to Office of the General Manager, City of Watervliet, 2-15 th Street, Watervliet, New York, 12189 civil service app.pdf (watervliet.com)
Further	Stacey Clermont 518-270-3800, Ext. 100



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Information Contact:	OfficeoftheGeneralManager@watervliet.com
Date:	3/5/25